



हिन्दुस्तान न्यूजप्रिन्ट

**HINDUSTAN NEWSPRINT LIMITED
NEWSPRINT NAGAR**

APPLICATION FOR PRE QUALIFICATION OF VENDORS (PQ)

Sl. No.	Name and Address of firm	Phone No. (s)	
1.		Fax No.(s)	
		E-mail address	
		Web site	

2.	Nature of Business:	P.S.U Central		SSI/NSIC/KVC	
		P.S.U State		Manufacturer	
		Public Ltd Co.		Authorised Agent	
		Private Ltd. Co.		Stockiest/Dealer	
		Partnership		Proprietary concern	
Tick <input type="checkbox"/> mark whichever is applicable					

3.	Name & address of authorised distributor in Kerala (if any) with Tele.No, Fax No., and Mob. No.	
4.	VAT (State) Reg. No. & date/ TIN- No	
5.	Sales Tax (Central/CST) Reg. No. & date	
6.	Income Tax - PAN <input type="checkbox"/>	
7.	Excise Code No.	
8.	Major Purchase Orders executed with reputable Public/ Private sector companies indicating item, value of order, period etc. for the last two years. (Please enclose copies of POs).	1. 2. 3.
9.	Are you on the list of approved vendor/contractors on DGS&D, Railways or Government under takings? . If yes give Regn.No, date and items for which registration is made (copies of Regn/Rate contract may be furnished)	
10.	Application fee details: DD No. & date, Name of bank &branch	

11.	Registered under	1. Factories Act		5. Trade Body	
		2. Partnership Act		6. Shops and Establishment Act	
		3. Industries Act		7. Any other	
		4. SSI/NSIC/KVC		Tick (√) mark whichever is applicable	
12.	Certification details: (Please specify with Regn.No.etc. Copies may enclose)	ISI		ISO	

13.	Annual Turn over (in lakhs)	2007-2008	2008-'09	2009-'10

14.	Banker's Name and Address						
15.	Details of Fabrication facilities/Foundries						
16.	No. of Persons employed	Permanent workers	Temporary workers	Managerial	Engineers	Supervisory	General Staff
17.	Facilities available and Details	Design / R&D / Testing (In house)&(External)					
18.	Sources of Raw Materials						
19.	Details of Quality management system available for raw materials and finished products						
20.	Are the materials inspected before despatch and are the records maintained for future reference						
21.	Details of quality standards followed						
22.	Procedure for handling customer complaints						
23.	Do you have any relatives in HNL (if yes give details)						
24.	Any other relevant information						

25.	List of Documents enclosed (tick (<input type="checkbox"/>) mark whichever is applicable)				
(a). Copy of Income Tax Clearance Certificate		(b). Copy of Central Sale Tax Registration certificate		(c). Copy of VAT (State) Registration certificate	
(d). Solvency certificate furnished		(e). Memorandum of Articles of Association		(f). Certificate of Incorporation	
(g). Authorisation letter from manufacturer as Distributor/Agent		(h). Catalogue/leaflets		(i). SSI certificate	
(j). NSIC certificate		(k). KVC Certificate		(l). Annual report/P&L/ Balance sheet for last 3 Years.	
(m). DGS&D/PSU Registration certificate		(n). Application fee by DD		(o). Others	

26. Item(s) applied for registration:

(a). Item group(s) applied for:

(b). Items:

Sl.No.	Item Code	Item	Sl.No.	Item Code	Item

Authorised Signatory

Place:

Date:

(Office Seal)